

Job Ad Novy Domov Editor

Masaryk Memorial Institute, a non-profit organization based in Scarborough, Ontario is seeking to hire an editor to create, print, publish and distribute a community-based newspaper.

The editor of Novy Domov (New Homeland) will likely be fully conversant in Czech and English and preferably, also have a strong knowledge of Slovak. The editor is expected to prepare content and solicit advertising space for the publication. The prospective candidate has experience as an independent worker comfortable with deadlines and a team player able to work with minimal direct supervision. The newspaper is published in print format, but alternate formats are currently under consideration. The position is considered a part-time position and will also include reporting and administrative duties.

Previous writing and publishing experience, preferably within a non-profit context, is desirable. This position is multifaceted and involves soliciting content from contributors, developing content, photography, as well as formatting utilizing graphics software. Familiarity with local community-based organizations and their dynamics, international activities affecting the Czech and Slovak community in Canada and the ability to liaise with government representatives is considered an asset. Willingness to attend and report on community events is essential.

Please forward a cover letter and resume by January 29, 2020 to:

Robert Tmej, President
Masaryk Memorial Institute
office@masaryktown.ca