

Masaryk Memorial Institute Inc.
Czech Language School
St. Wenceslaus Church, 490 Gladstone Ave., Toronto

Covid-19 Safety Plan

Sufficient interest has been expressed by parents to proceed with in-person Czech language classes starting January 15, 2022. The classes are held on Saturday mornings from 10:00 am to 12:00 noon at the St. Wenceslaus Church in Toronto. In order to ensure the safety of the teachers, parents and students this Covid-19 Safety Plan has been prepared and the following measures will be implemented.

1. **Pre-Registration:** All students will be registered on-line. This will eliminate the need to complete forms or collect registration fees during the class.
2. **Class Size:** The maximum number of students that will be registered will be 10.
3. **Vaccination:** The teacher and teaching assistant will be fully vaccinated.
4. **Self Screening:** Upon entry to the church the parents / children will be asked whether they have:
 - (a) symptoms of Covid-19 including but not limited to fever, cough or respiratory issues;
 - (b) been diagnosed or are suspected of having Covid-19; or
 - (c) travelled outside of the country in the previous 14 days

Parents / students that respond in the affirmative will not participate in the class. The children will then have their temperature measured prior to proceeding further.
5. **Protective Equipment:** Personal protective equipment will be available in the class at all times. This includes face masks, face shields, Lysol wipes and hand sanitizers.
6. **Masks:** Students will be asked to wear face masks upon entering the church and keep them on for the duration of the class.
7. **Face Shields:** The teachers will be provided with face shields. They will be requested to keep these on upon entry to the church and for the duration of the class.
8. **Hand Hygiene:** A hand sanitizer will be placed at the entry to the church. Students will be requested to sanitize their hands prior to proceeding to the classroom.

9. **Distancing:**

- (a) Students will be seated in a manner to maximize the space between them;
- (b) Sharing of learning materials (paper, pencils, chalk, etc.) will be minimized;
- (c) There shall be no sharing of food /snacks although teachers / students will be permitted to bring their own snacks.

10. **Parents / Visitors** will not be permitted inside the classroom to maintain social distancing. In addition, masks should be worn at all times when dropping off / picking up the students.

11. **Attendance Register:** A register is maintained to provide a record of student's attendance and days when they were present.

12. **Reporting:** Any suspected or confirmed cases of COVID-19 within the class will be immediately reported to the Toronto Public Health Unit (1-866-797-0000) and also to the Masaryk Memorial Institute (416) 439-4354. Parents of all students in the class will also be notified.
